[COMPANY LETTERHEAD]

08 March 2024

**LETTER OF EMPLOYMENT REFERENCE FOR Antony J Chettupuzha**

**Dear Sir/Madam,**

I'm writing on behalf of Antony J Chettupuzha (Emp ID# ACE7573), who worked for us as a permanent employee, full-time UX/UI Designer from 12 April’21 till the present.

I further confirm he was employed in the Cochin, India branch and put in 45 hours a week of full-time work for a salary of 8 lakhs, or AUD 14618.64, annually.

Positions held by him listed below:

|  |  |  |
| --- | --- | --- |
| **Position** | **Period** | **Annual Remuneration (AUD)** |
| Module Lead UX/UI Designer | 13 April’22 - Present | $ 14618.64 |
| Sr. UX/UI Designer | 12 April’21 - 12 April’22 | $ 12791.31 |

He performed the following duties on an everyday basis:

* Team management and collaboration with stakeholders and Business Analysists (BA)
  + Devising an appropriate strategy and ensuring it is implemented effectively.
  + Coordinating activities in functional designs and managing team members.
  + Organising the management of work and time with team.
  + Managing and designing the demands of stakeholders with BA to understand the requirements.
* Collaboration with Business Analysist (BA), UX Designers, Developers:
  + Communicates and collaborates with BA (product owner, business team, solution architects, etc.) during the process of defining the requirements. This involves presentations, online workshops, brainstorming with the teams, meetings, and follow-ups on clarifications and open tasks.
  + Integrating user experience principles into the visual design.
  + Working closely with developers to ensure the feasibility and implementation of the designed interface.
* Conducting user research to understand the target audience, their needs, and preferences.
* Analysing user feedback and incorporating it into the design process.
* Creating wireframes to outline the basic structure and layout of the interface.
* Defining the information architecture and user flows.
* Iterating on designs based on user testing and feedback.
* Developing the visual style, colour schemes, typography, and overall aesthetics of the user interface.
* Creating high-fidelity mock-ups and design assets.

The following are areas in which he often works and over which he has knowledge and technical expertise:

Software: Visual Studio, Figma, Sketch, Photoshop, Illustrator   
Languages: HTML, CSS, Java Script, Angular, React.

Yours Sincerely,

Shahid Hussain  
Associate Project Manager  
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